

# Craigend Cottage

## BOOKING FORM

### Contact Details

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

How many people will be in your party: \_\_\_\_\_

How many of the party will be children (over the age of 12 only): \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_

Evening Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Occupation Details

What date will you be beginning the occupation of the Craigend? \_\_\_\_\_

What time will you be arriving? \_\_\_\_\_ (Please note, time of entry is from 4 pm)

What date will you be vacating the Craigend? \_\_\_\_\_

What time will you be vacating? \_\_\_\_\_ (Please vacate house by 10am to facilitate housekeeping.)

I have read and I accept the booking terms & conditions, signed by:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

*(The booking terms and conditions can be found on the back of this form and on the website.)*

### Payment Details

Deposit of £200 Payable with booking form.

Full Payment 8 weeks prior to entry cheques can be made out to: Sally White

**Please post completed form to:**

**Sally White**

**2 Cromwell Road**

**North Berwick, EH39 4LZ**

Let us know how you found out about Craigend Cottage: \_\_\_\_\_

# Craigend Cottage

## CONDITIONS OF BOOKING

Provisional bookings are accepted on the basis that the deposit is received within 7 days, otherwise the booking may be cancelled with no further notice:

1. To pay a non-refundable 25% deposit to confirm the booking, and to pay the full balance due not less than one month before the start of the booking period.

If a booking is made less than one month before the start of the holiday, the full amount due is payable immediately to confirm the booking. The Owners reserve the right to refuse entry if full payment has not been received, and to cancel the booking and re-let the property alternative guests if full payment is not received one month prior to the start of the booking period.

2. If you have any reason to cancel your booking, you will forfeit a proportion of your payment, cancellation up to 21 days prior, 60% is forfeited and up to 7 days 80% is forfeited, we regret that we cannot make any refund if you cancel within 7 days of your arrival.
3. To limit the total number of people occupying the booked property to that as stated as its maximum capacity.
4. To vacate the property by 10.00am on the final day of let (Incoming guests may arrive from 4.00pm)
5. To leave the property clean and tidy, with full inventory, and to reimburse the Owner's for any breakage's, loss or damage
6. No dog's allowed and smoking within the cottage is not permitted.
7. To use the property solely for its purpose as self-catering holiday accommodation and to accept the Owner's right to refuse entry to the property any person considered unsuitable to take charge.
8. That the Owners shall not be held responsible or liable for any accident, loss or mishap to persons or property whilst on or using the premises, or from any illness or injury arising from any cause whatsoever.
9. To accept that should the property become unavailable or unsuitable for letting subsequent to booking through any cause, the Owner's liability shall be limited to the amount of any rent paid.
10. Children welcome over the age of 12 only.
11. A £200 deposit is requested on arrival which will be returned on departure assuming that there has been no damage caused to the property.